

Convening: Regular Gathering Agendas

Coalition gatherings focus on connectedness, readiness, and shared knowledge of community needs and collaboration. Local and seasonal needs will naturally shape agendas (e.g., upcoming hurricane season). Below are some agenda elements and examples.

Regular Gathering

A regular gathering is usually 30-60 minutes by video conference, or occasionally in person if convenient and needed. The primary purpose of the regular gathering is maintaining relational connection, providing reports and updates, discussing needs and resources, and opportunities to collaborate.

The following is a list of typical items from which the leadership team might select in creating an agenda depending on gathering length, number of participants, and coalition scope.

Possible Agenda Items:

Opening Prayer: *Asking for God's blessing and guidance*

Check-In: *Relational connecting, with guided questions*

Leadership Team Report: *Stating the mission, providing updates, reviewing selected essential functions, sharing data results, announcing upcoming opportunities.*

Speaker (Optional): *Briefly addressing a special topic*

Needs/Resources: *Open conversation identifying and discussing community needs/resources*

Collaboration: *Reporting from workgroups engaged in collaboration or discussion about a critical need that might call for collaboration and the formation of a workgroup.*

Closing Prayer: *Sharing prayer requests and closing prayer*

Regional Gathering

Coalitions may have sub-groups (geographic, language, etc.) that have their own gatherings. These gatherings will likely follow the agenda for regular gatherings.